PUBLIC RECORDS REQUEST FORM

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To facilitate processing your Public Records Act request, we encourage you to use the electronic form provided on the Attorney General's website, which will be submitted directly to the Public Records Ombudsman of the Attorney General's Office.

If you prefer to contact us by regular mail or have copies of documents to submit in support of your request, please use this fillable form and mail to:

Public Records Ombudsman
P.O. Box 944255-2550
Sacramento, CA 95814
Phone: (916) 445-4069
Facsimile: (916) 322-4532

PLEASE NOTE:

- We cannot process criminal history requests or requests for records held by other state agencies and local government agencies.
- We do not perform legal research or provide legal advice on behalf of individual members of the public.

Submitting this form electronically does not provide the Public Records Ombudsman with your contact information. In order for us to forward our response to your request, please provide some form of contact information (address, phone number, or e-mail).

* Indicates Required Fields

First Name:	**Middle:**	**Last Name:**		
***Address:**		***City:**	***State:**	***Zip Code:**
E-mail Address:		**Phone Number:**		

Record Requested:
Please provide as much detailed information as possible regarding the records you seek (e.g., date, case name, case number, document description, etc.)

Record(s) Description:

Comments: