CALIFORNIA DEPARTMENT OF JUSTICE

BUREAU OF FIREARMS

Report of Training and/or Research & Development Activity

Entry Number _____ **Dates** _____ **Location** _____

Supervising Permittee Name _____ **Permittee Number** _____ **Contracting Agency Name** _____ **Contract Number** _____

Dangerous Weapon Type: _____ **Make:** _____ **Model:** _____ **Serial Number:** _____

Dangerous Weapon Type: _____ **Make:** _____ **Model:** _____ **Serial Number:** _____

Dangerous Weapon Type: _____ **Make:** _____ **Model:** _____ **Serial Number:** _____

Entry Number _____ **Dates** _____ **Location** _____

Supervising Permittee Name _____ **Permittee Number** _____ **Contracting Agency Name** _____ **Contract Number** _____

Dangerous Weapon Type: _____ **Make:** _____ **Model:** _____ **Serial Number:** _____

Dangerous Weapon Type: _____ **Make:** _____ **Model:** _____ **Serial Number:** _____

Dangerous Weapon Type: _____ **Make:** _____ **Model:** _____ **Serial Number:** _____

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

_____ **Signature** _____ **Date**

Permit Number: _____ **Reporting Period** _____ **to** _____ **Page** _____ **of** _____

Report of Training and/or Research & Development Activity

INSTRUCTIONS

Requirements:

The authorized permit holder (permittee) shall maintain current records of training and/or research and development activities pursuant to California Code of Regulations, title 11, section 4130, subdivision (c). Current records must be maintained on form BOF 024, or a computer generated printout using the same format. (Cal. Code Regs., tit.11, § 4130, subd. (c)(1).) The permittee must make these records available to any peace officer or other persons designated by the Attorney General upon request. (Cal. Code Regs., tit. 11, § 4130, subd. (h).)

Authorized permittees shall submit to the Department of Justice (DOJ) an annual report of all training and/or research and development activities involving dangerous weapons. The annual report shall be submitted on form BOF 024 or a computer generated printout using the same format as form BOF 024. (Cal. Code Regs., tit.11, § 4130, subd. (c)(2).) The annual report shall be continuous from the prior year's renewal application annual report. The annual report shall include the entry number, date(s), location, supervising permittee name and permit number, the pertinent name and contract number of the contracting governmental agency, or subcontractor, for whom the training and/or research and development activity is conducted, and a description of the dangerous weapon(s) used. The annual report must be submitted to DOJ with the Annual Dangerous Weapons License/Permit(s) Renewal Application, form BOF 031. Or, upon termination of the permit, a final report detailing all remaining unreported activities must be submitted to DOJ.

Completing the Report of Training and/or Research & Development Activity form:

This form provides two entry sections for reporting two instances of up to three separate dangerous weapons (use additional sheet(s) of paper to report more than three weapons). Make as many copies of this form as required to complete your reporting requirement. Place a sequential entry number in the indicated space for each reported activity. Please complete the following fields for all entries:

- **Entry Number**
- **Dates**
- **Location**
- **Supervising Permittee Name**
- **Supervising Permittee Number**
- **Contracting Agency Name**
- **Contract Number**
- **Dangerous Weapon Type**
- **Dangerous Weapon Make, Model and Serial Number**
- **Dangerous Weapons Permit Number**
- **Reporting Period Dates**
- **Current Page Number**
- **Total Number of Pages**

If you have any questions, please contact the Firearms Licensing and Permits Section (FLPS) at (916) 227-2153.

Department of Justice
Bureau of Firearms - FLPS
P.O. Box 160367
Sacramento, CA 95816-0367